

# BRAFIELD ON THE GREEN PARISH COUNCIL

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 Gerald Couldrake, Chair to the Council

## Minutes of the Parish Council Meeting

Sargeant Memorial Hall 17<sup>th</sup> March 2024 at 7:30pm

**Present:** Mr G Couldrake Chairman  
 Mrs D Allingham Vice Chairman  
 Mrs C Nelson  
 Mrs F Copsey  
 Mrs G Morgan  
 Mr M Andrews  
 Mrs S Dorey  
 1 member of the public  
 Cllr Andrew Grant, WNS

1. **Apologies for Absence and Quorum** – none
2. **Review of and Approval and signature of previous meeting's minutes** (18.1.24). – Minutes agreed and signed by the Chairman.
3. **Members Declarations of Interest on any Agenda items** - none
4. **Questions from Parishioners in attendance (note 3 minutes per parishioner)** - None
5. **West Northamptonshire Council Report – Cllr Grant**
  - **Apologies for not attending last meeting due to traffic issues.**
  - **WN Council has set its budget, Childrens Services still taking a large amount. Budget is up by 3%.**
  - **Local Plan consultation out – see agenda item**
6. **Planning Applications for comment –**
  - Application reference 2024/1258/FULL at Pump House, Northampton Road, Denton, erection of an agricultural building – no comment
  - Application reference 2024/1258/FULL at Furze Farm, Horton Road, Brafield on the Green, NN7 2BA – No Objections from Council. **Clerk** to submit response.
7. **Estate Matters:**
  - Footpaths – no for report
  - Street lighting – 2 repairs carried out – see payments
  - Pond – Update on flooding issue and obtaining permission from Planning Inspectorate to jet the blocked pipe from Chairman. Draft Application produced by Chairman. Fisher German are now checking whether they do actually own the land. Awaiting response which did not come in time for meeting. Statutory noticing required plus fee of about £700.

Signed-----

Date-----

- Lorries are damaging edge of pond. **Cllr Copsey** will check on width of Highway. (First metre of much of Green belongs to Highways). This will also go in the Newsletter.
- 8. Play Area** – update and report of any health and safety concerns - Hedges cut and briars cut back. Need to ensure that he trims and removes the briars over growing season.
- 9. Highways**
- Updates on Fix my Street reports
    - Cllr Nelson had reported the need for re-painting the School signs.
    - Chapel Lane potholes painted
  - Council to consider village nameplates and gateways within the village. Drawings received and circulated - cost ex VAT is £4666.54. This was further to meeting the Chairman had with WNS Highways Officer. Proposal to go ahead and purchase. A vote was taken and all were in favour of going ahead. Need to confirm that Highways maintain them once installed. Chairman will respond to Highways and copy Clerk into correspondence. Cllr Nelson suggested pursuing Gigaclear for financial assistance with this project. Cllr Allingham will do this.  
Grant Application for VAS device may be approved tomorrow.
  - Cllr Allingham reported that the bins have still not been able to be installed due to wet conditions.
- 10. Gigaclear works in Church Land near the triangle/ the Green without warning and creation of small compound on Green** – **Chairman** will go back with photos from Cllr Nelson and contact Cllr Grant to see if action can be taken.
- 11. West Northamptonshire Local Plan** - Parish Engagement – Council to consider formation of Working Party to consider proposals. A small working party – Cllrs Nelson, Andrews and Couldrake will go through and complete questionnaire and make a response by 2<sup>nd</sup> April.
- 12. King's Portrait** – Council decided not to on order a free portrait of the King as there is no where appropriate to display it.
- 13. Finance** – The following Payments and Bank Reconciliation (see annexed list) – were approved
- Internal Control Report – Cllr Allingham – Everything in order
  - Risk Assessment and Fixed Asset Register completed.
- 14. Website Enhancement** – Council to review
- 15. Items for Village Newsletter** – Cllr Copsey had produced and distributed first newsletter. **Clerk** to check Microsoft license to see whether she can get licence for 3 – Gayton Parish Council, Brafield on the Green Parish Council and Brafield on the Green newsletter. **Clerk** to add to Website as Pdf.
- Dragons teeth and gates project

Signed-----

Date-----

- VAS update
- Speeding
- Giga Clear support – Xmas fairies
- Names and contact details for cllrs.

**16. Action points for councillors**

**GC** - Pursue ordering of gates and dragons teeth, Send photos to Gigaclear, Attend working party meeting re Local Plan response

**SD** – reporting of faulty lights

**DA** – End of year finance checks, Grant application for VAS device

**FC** – check road width of Green, get Microsoft licence through Clerk

**MA** – Attend working party meeting re Local Plan response

**17. Date and time of next meetings** - third Wednesday of the month - May 15<sup>th</sup>, this will be Annual Parish Assembly as well, July 17<sup>th</sup> , September 18<sup>th</sup> and November 20<sup>th</sup>

**DRAFT**

Signed-----

Date-----

**Payments to be agreed at meeting on 20<sup>th</sup> March 2024**

<b>Payee</b>	<b>Detail</b>	<b>Total</b>	<b>Net</b>	<b>Vat</b>	<b>Ref</b>
Church and Poors Land Charity	Rent for Play Area	100.00	-	-	36
*V Hartley	Salary Jan-Mar	1254.68			37
*R Aldridge	Salary Jan - Mar	280.79			38
*S Gautrey	Salary Oct - Dec	140.20			39
B Osborne	Payroll services	69.00			40
ICO	Annual fee	35.00			dd
Ford and McHugh	Light rprs – A428 by crossing + Chapel Ln	384.00	64.00	320.00	41
NetWise UK	Domain renewal	24.00	20.00	4.00	42
HMRC	Tax Jan - Mar	64.20			Chq 207
Brown and Barden	March cut	216.00	180.00	36.00	43

Total £2567.87

\*Exact figures not available until payroll details at end of month

**Bank Reconciliation**

Balance at 13.3.24 - £14278.96

Balance at 20.3.24 Less above payments of £11927.09

Signed-----

Date-----

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Date-----