

BRAFIELD ON THE GREEN PARISH COUNCIL

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Gerald Couldrake, Chair to the Council

**Minutes of the Parish Council Meeting
Sargeant Memorial Hall 20th September 2023 at 7:30pm**

Present:

Mr G Couldrake Chairman

Ms D Allingham, Ms S Dorey, Ms G. Morgan, Ms C Nelson

Mr A Grant WNC Cllr

1. **Apologies for Absence and Quorum** – Cllr Copsey, Cllr Andrews
2. **Review of and Approval and signature of previous meeting's minutes (19.07.23).** – Minutes agreed and signed by the Chairman.
3. **Members Declarations of Interest on any Agenda items** - None
4. **Questions from Parishioners in attendance (note 3 minutes per parishioner)** - None
5. **West Northamptonshire Council Report from Cllr Grant**
 - The 50-mph speed restriction for the A428 has been approved. Denton and Yardley Hastings councils have required further clarification around the consultation process.
 - WNC has rejected the proposals to increase refuse bins from 3 types to 7
 - 3 planning applications in our district
 1. 600 houses in Great Houghton on land at The Green
 2. 900 houses at Manor Oaks, Grange Park
 3. A scoping exercise for 400 – 900 houses around the Caroline Chisholm School on 3 sites; Piddington, land around the school and farmland on Quinton Road. This development would include a secondary school.
6. **Planning Applications for comment**
The council noted the Home Farm update to existing planning permission.
New planning application 2023/6696, 81 Billing Road, Brafield; no issues.
7. **Estate Matters:**
 - **Footpaths** – The stile broken down the footpath to Denton has been reported on Fixmystreet
 - The council agreed to purchase 2 A2 size 'Right of Way' maps. **Action: Clerk**
 - **Street lighting** – the light outside the village hall is out. **Action: Cllr Dorey**
 - **New seat for village** – Cllr Allingham has checked with the Church and they cannot accommodate any more seats. Cllr Allingham suggested to replace the

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coronation seat on Bedford Road close to the village sign. The council agreed to pursue this option. **Action: Cllr Morgan to discuss with G. Rogers**

- **Broadband infrastructure** – The company ‘Gigaclear’ has offered to hold an information evening about the village’s new fibre infrastructure. **Action: Chairman to arrange data and liaise with village social club to host the event**

8. Play Area

- Bins and play equipment need installing. **Action: Cllr Allingham to contact James O’Dell**
- The playground is due it’s annual inspection. **Action: Clerk to contact Wicksteed**

9. Highways

- The ‘No Cycling’ sign has still not been renewed however the Fixmystreet status is now closed. **Action: Clerk to contact council / report again on Fixmystreet.**
- Billing Road, traffic calming grant: Cllr Allingham has been informed that the outcome of the grant application is imminent.
- Bin Stickers – **Action: Cllr Allingham to provide new supplier details to Clerk**
- A village resident has asked if horse riders can be stopped using the tarmacked path down Lower End. **Action: Chairman to inform resident that this is a rights of way issue and to signpost the resident to WNGC.**

10. Finance

- Payments approved
 - Balance current A/C at 11.9.23 - £10100.24
 - Balance at 20.9.23 – £7830.02
 - Balance on Deposit Account at £10091.19
 - The council approved Green’s lawn mowing increase.
 - Cllr Morgan noted that the salaries made to council employees will need to be aligned with the new national wage and if necessary, back-payments arranged. The council approved the salary increases. **Action: Clerk to arrange with wage administrator.**
 - Internal Audit – Cllr Allingham is up to date till July.

11. Website Enhancement – Council still to review

12. Items for Village Newsletter – in respect to merging with the Lt Houghton and Brafield Parish Magazine – it was agreed that this should be pursued. **Action: Cllr Morgan to move discussions forward.**

The Parish Council will create an ‘End of Year’ colour edition of the village newsletter including key events held in the village this year, such as the King’s Coronation celebrations, Open Gardens and the Flower Festival. **Action: Cllr Nelson to collate material and obtain print quote.**

13. Any other items for future meetings

The Chairman identified that 2024 will be the 80th anniversary of D-Day and the battle of Normandy. **Action: Cllr Allingham to check with Mrs G. Ager if the coronation committee is planning any activities**

14. Summary of Action points for each councillor.

Cllr Andrews – none

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Cllr Allingham - Play Area items, Bin stickers and D-Day 2024

Cllr Couldrake – Gigaclear info evening, horse riders on footpath,

Cllr Dorey – Street light reporting

Cllr Morgan – Bench, Parish magazine

Cllr Nelson – End of Year village newsletter, print quote

15.Date and time of next meeting – 15th November 2023, 7.30 pm

Payments to be agreed at meeting on 20th September 2023, to be paid at end of month

Payee	Detail	Total	Net	Vat	Ref
R Aldridge	Salary Jul-Sept	278.61			17
S Gautrey	Salary Jul-Sept	139.30			18
B Osborne	Payroll services	69.00	-	-	19
V Hartley	Salary Jul-Sept	991.32			20
Green Leaf Gardening Services (Price increase – first for 10 years)	Invs 2116 +2156 – play area grass - Jul	250.00	250.00	-	21
Brown and Barden	Invs 5289+5309 Green maintenance Jul + Aug	432.00	360.00	72.00	22
V Hartley	Re-imberse for Virus protection from Macafee	109.99	109.99		23

Total £2270.22

*Please note exact figures not available at time of writing and exact figures will be paid on line at end of September

Bank Reconciliation

- Balance current A/C at 11.9.23 - £10100.24
- Balance at 20.9.23 Less above payments of £7830.02
- Balance on Deposit Account at 11.7.23 - £ 10091.19
- VAT claim to HMRC for year end 31.3.23 of £1974.26 has been received

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Date-----

Planning Applications 19.7.23 – 10.9.23

Reference No.	Location	Proposal / Description	Valid Date	Decision Issue Date	Decision
2023/6147/COND	Home Farm Billing Road Brafield On The Green NN7 1BL	Condition 5 of S/2020/1935/FUL [Construction Method Statement] Application for approval of details submitted pursuant to Condition 5 of Planning Permission S/2020/1935/FUL [Refurbishment of the Farmhouse alongside Residential and Commercial Barn Conversions]	03/07/2023	11/08/2023	Approval
2023/6150/COND	Home Farm Billing Road Brafield On The Green NN7 1BL	Condition 11 of S/2020/1935/FUL [Surfacing] Application for approval of details submitted pursuant to Condition 11 of Planning Permission S/2020/1935/FUL [Refurbishment of the Farmhouse alongside Residential and Commercial Barn Conversions]	03/07/2023	08/09/2023	Approval

Signed-----

Date-----