

BRAFIELD ON THE GREEN PARISH COUNCIL

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Gerald Couldrake, Chair to the Council

Minutes of the Parish Council Meeting Sargeant Memorial Hall 18th January 2023 at 7:30pm

Present: Mr G Couldrake Chairman
Mrs C Nelson
Mrs F Copsey
Mrs S Dorey
Mrs G Morgan

Mr S Clarke WNC Cllr
1 member of the public

1. Apologies for Absence and Quorum – Meeting was quorate, apologies from Cllr D Allingham and Cllr Turner. The Chairman announced that Celia Turner had resigned from the post of Councillor today. **Clerk** to produce official notice, to go on website and notice board and inform WNC of the vacancy.
2. Review of and Approval and signature of previous meeting's minutes (16.11.22) – Reviewed and signed.
3. Members Declarations of Interest on any Agenda items – none
4. Questions from Parishioners in attendance (note 3 minutes per parishioner) – Resident requested could points of interest go into Village Magazine? Chairman responded that abbreviated items will be added in future.
5. West Northamptonshire Council Report - Cllr Clarke reported (information also in newsletter circulated to Councillors).
 - Bus no 41- community meeting to be re-scheduled. 2 community bus services are considering covering the service.
 - Draft Budget Consultation out now
 - Review of Parks and Open spaces
 - Energy Discount scheme for businesses
 - Fly tipping issues – it was agreed that **Cllr Morgan** will put a report into to WNC Environmental Services highlighting where problems arise and request CCTV.
6. Planning Applications for comment (see annexed list). No objections to:
 - WNS/2022/2310/FUL, 28 Bridle Path
 - WNS/2022/2377/FUL, Northampton Stadium Brafield Road Horton NN7 2BA (comment that PC would request considerate driving by attendees)
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Signed-----

Date-----

7. Estate Matters:

- Footpaths – no issues for report
- Street lighting – **Clerk** to request - Acorn Child Care to trim tree which is masking light .

8. Play Area – update - new swings installed. Church Poors Land Trust to pay. **Clerk** to send copy of invoice to DA for Ray Henman. It was agreed a few briars to be cut back by Cllr Copsey.

9. Highways

- Updates on Fix my Street reports – FC - no potholes which warrant reporting
- Review of WNC verge cutting- on going
- Bridle Path – one ‘no cycling’ sign replaced, unsure whether all signs have been replaced – **Cllr Couldrake** will check,
- Billing Road – traffic calming – update from Cllr Couldrake – attended site meeting with Highways Officer Steve Barber. Identified poles for VAS – there are more available for battery operated devices but limited number for solar ones. Mr Barber has sent through license application for completion and details of various suppliers which have been circulated. The Chairman suggested forming a small group to look at the information and take the project forward. Mobile signs are considered more effective but volunteers required to move them and charge batteries. The Council voted in favour of purchasing a battery operated device, with a spare batter. Grant Application for purchase to be submitted by 31.3.23

10. Finance

- Payments and Bank Reconciliation (see annexed list) – the payments listed were agreed
- Council agreed the £10,000 be transferred to newly opened Deposit Account.
- Council agree to add new seat and swings to insurance policy – cost - £3874
- Internal Control Report – Cllr Allingham had submitted a spreadsheet report which was perused and acted on.

11. **AGREEMENT OF BUDGET AND PRECEPT REQUEST FOR 2023/24** – The Clerk had circulated a draft budget.

Council agreed on a budget of £20050 for the year 2023/24. The Council then resolved to apply for a Precept from WNC for 2023/24 for £20,000.

12. Website Enhancement – Council still to review

13. Council considered Warm Space Grants (for Village hall) - [Looking for warm spaces | West Northamptonshire Council \(westnorthants.gov.uk\)](#) – it was felt that the hall was not suitable and nowhere else is available. Item to go in newsletter.

Signed-----

Date-----

14. Council considered Internet access at Village Hall – to enable viewing of planning applications in meetings. Agreed to re-visit idea if/when the Council moves premises for meetings. Keep on agenda.
15. Items for Village Newsletter – listed by Cllr Nelson, included request for volunteers to obtain evidence of lorries over weight limit using Billing Road
16. Any other items for future meetings - noted
17. Summary of Action points for each councillor:

GC

- Create sub group for VAS device project
- Check 'No bicycling' signs in Bridle Path
- Get HGV Watch information to Cllr Nelson

FC

- Monitor potholes
- Trim briars on play area

GM

- Working Group for VAS Device
- Report areas of fly tipping to WNC
- Procurement of list of contractors (with DA)

SD

- Compile VAS data for sub group

18. Date and time of next meeting – **7 pm 15th March 2023**

Payments agreed at meeting on 18th January 2023

Payee	Detail	Total	Net	Vat	Ref
Green Leaf Garden Svcs	Inv 1952	165.00	165.00		43
N Power	Supplies Oct – Dec	496.65	473.00	23.65	44
Glass Northampton – Inv 311385	Glass for bus shelter - final	516.00	430.00	86.00	45
Futurform	3 benches	510.00	425.00	85.00	46

Signed-----

Date-----

Mowerman	Replacement grit bin	468.00	390.00	78.00	47
HMRC – chq	Tax Oct - De	50.80	50.80		Chq
Northants CALC	VAT recovery	59.20			48
Bin Shop	3 litter bins' and fixings	181.20	151.20	30.20	49
		594.00	495.00	99.00	52
Wicksteed Leisure	New toddler swings	4648.68	3873.90	774.78	50
V Hartley	Pension error in pay	95.64			51

Total

£7701,17

Bank Reconciliation

Balance at 11.1.23 - £20652.07

Balance at 18.1.23 Less above payments of £12,951.90

Signed-----

Date-----

Precept and budget for year end 31.3.24, Jan 23 meeting, estimates for 23-4 based on 10% increase

	for 22-23	For 23-24
Fees and subs	484	533
Clerks salary	3705	4075
Insurance	1137	1251
Broadband	120	132
Expenses	150	165
Mowing	2110	2500
Tree work	480	575
Lighting Supplies	4897	5500
Light Repairs	100	200
New Lights		715
Section 137*	75	75
Audit	200	220
Play area check	120	150
Litter pick play area	489	538
Newsletter	240	450
Village Hall Rent	130	243
Pond / Green Green	255	255
Clean Shelter	978	1076
General rprs + grit	630	800
New bins	765	100
Website upgrade and support	560	200
Pay roll	270	297
Total	17895	20050

Precept for 2022 - £17000

Agreed precept £20000 (allowing at least 10% increase for inflation). Clerk to apply to WNC.

Signed-----

Date-----

Planning Register since 17.11.22

<u>Reference No.</u>	<u>Location</u>	<u>Proposal / Description</u>	<u>Valid Date</u>	<u>Decision Issue Date</u>	<u>Decision</u>
<u>WNS/2022/2331/NMA</u>	Land East Of 24 Church Lane Brafield On The Green	Non Material amendment to S/2021/0150/FUL (Variation of condition 2 (plans) of S/2018/2416/FUL (One detached dwelling (bungalow)) Revised layout/house type for bungalow) Chimney moved and internal layout altered	06/12/2022	16/12/2022	Approval
<u>WNS/2022/2310/FUL</u>	28 Bridle Path Brafield On The Green NN7 1BP	Conversion of porch, new porch and internal alterations. No objections from Parish Council to this application.	29/11/2022		Pending

WNS/2022/2377/FUL, - Northampton Stadium Brafield Road Horton NN7 2BA (comment that PC would request considerate driving by attendees

Signed-----

Date-----