

## **BRAFIELD ON THE GREEN PARISH COUNCIL**

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Chairman – Mr Gerald Couldrake

### **Minutes of the Parish Council Meeting Sargeant Memorial Hall 14<sup>th</sup> September 2022 at 7:30pm**

<b>Present:</b>	Mr G Couldrake Mrs D Allingham Mrs C Turner Mrs C Nelson Mrs F Copsey	Chairman Vice Chairman
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0 members of the public

Before the meeting a minute silence was held to remember Her Majesty Queen Elizabeth II.

**1. APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE – Cllr Morgan, Cllr Dorey**

**2. RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PREVIOUS MEETING DATED 13.7.22**

These were agreed, corrected and signed by the Chairman as a correct record.

**3. DECLARATIONS OF INTERESTS – members were asked to declare any interest and the nature of that interest which they may have had in any items under consideration at this meeting – None was declared.**

**4. MATTERS ARISING AND CLERK'S REPORT NOT ON THE AGENDA**

Clerk to send minutes out 2 weeks after meeting.

New format of agenda approved to be used for next meeting.

**5. PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**

In this item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. The Chairman informed those present that they could have 3 minutes to speak. No public present - nothing to raise.

**6. WEST NORTHANTS DISTRICT COUNCIL REPORT – non available**

Signed-----

Date-----

## 7. PLANNING

Planning Register at 7.9.22 – No Planning applications for consultation.

## 8. ESTATE MATTERS

**A) FOOTPATHS** – Clerk to receive any reports on footpaths requiring attention, nothing to report.

### B) LIGHTING

- Clerk/Cllr Dorey - to receive reports of any faults with lights, no issues at present
- Update on Lighting Maintenance provision – Await next meeting.

### C) PLAY AREA

- Update on new equipment from Cllr Allingham
- Church and Poors land Trust has approved the funding of a toddler double swing set including its installation. (complying with the Charitable status of Trust). It is made from log wood – same a monkey bars and fort.
- £500 from Jubilee celebrations will pay for 3 trees (as part of the Queen's Canopy project) with a seat and slab beneath it. On 10<sup>th</sup> October an agenda will go out for CPLT, PC and Jubilee Committee to organise an official event for the tree planting. Chairman asked to convey thanks to CPLT.
- **Clerk** to arrange annual unaccompanied Inspection from Wicksteed. Council had been made aware of price increase to £120.

## 9. HIGHWAY ISSUES

- **Speeding issues in Billing Road**  
Further to correspondence from resident a site meeting is to be held on 23<sup>rd</sup> September with Community Highways Liaison Officer – Matthew Clarke. **Cllrs Nelson, Turner, Allingham and Couldrake** to attend. Facebook invitation to go out to villagers. Speeding and use of the road by lorries will be focus. Historically a chicane was not allowed on Billing Road due to size of public bus but now Village Hopper is used the proposal could be re-visited. Cllr Nelson will ask for evidence from residents on issues in the road. Cllr Turner will produce fliers to advertise the meeting.
- New Grit bin ordered from Mowerman Grounds Maintenance – **Clerk** to remind Contractor at the beginning of October.
- Litter bins ordered, to be delivered to Cllr Allingham.
- Obscured signs on A428
- Frequency of cutting of verges by WNC – not adequate even at visual splays

**BUS STOPS** – Cllr Turner reported on her review of the bus stops:

- Billing Road one is OK,
- Brick built one on Bedford Road - Window needs repairing - Cllr Turner will try and source a carpenter on Face Book

Signed-----

Date-----

- Red Lion one on Bedford Road - Cllr Copsey volunteered to treat.
- None of the shelters have been cleaned for some time. **Clerk** to write to employee who cleans the shelters stating payment will be suspended as cleaning not being carried out.

#### 10. COMMUNICATIONS – to note, not covered elsewhere in agenda INCOMING

Notable correspondence circulated to Councillors

- Northants CALC eUpdates - Council is going to make a draft Order about dogs faeces and smoking in public places.
- NCALC - Northants CALC Training Courses

#### 11. PAYMENTS AGREED :

Payee	Detail	Total	Net	Vat
NCALC	Cllr Nelson - course	52.80	44.00	8.80
*R Aldridge - pending	Salary Jul - Sept	244.59		
S. Gautrey	Salary Jul - Sept	122.30		
V Hartley	Salary Jul - Sept	925.32		
B Osborne	Payroll services – Oct - Dec	67.50	-	-
Brown and Barden	Invoices 5092 & 5108	384.00	320.00	64.00
Signs of the Times Ltd*	Platinum Jubilee sign	558.00	465.00	93.00
Total		2354.51		

Please note payment made in July 22  
these figures may not be exact – awaiting payroll information before exact amounts dispatched.

#### 12. OTHER FINANCIAL MATTERS:

- Confirmation received from External Auditors – PKF Littlejohn that Exempt Status has been logged.
- Bank Balances - current A/C at 4.9.22 - 17,550.36, less above payments = £15753.85.

#### 13. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING

GC –

Signed-----

Date-----

- CPLT meeting on 10.10.22
- Billing Road meeting
- CT –**
- Request for carpenter
- Billing road meeting
- Monitoring of Highways
- DA –**
- Complete Asset Register to align with risk assessment, ready for next meeting
- Maintain contact with NHW, awaiting a new coordinator.

#### **14. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS**

##### **CG**

- Website – needs enhancing. Councillors to review websites for other villages in readiness for discussion at next meeting.
- Resident has volunteered to weather treat benches on Green

#### **15. ITEMS FOR NEWSLETTER**

Cllr Nelson listed the items for the newsletter.

Discussion ensued about a tactful approach to the publishing of photographs of the Jubilee. Agreed Newsletter should go out in about 3 weeks.

**16. DATE AND TIME OF FUTURE MEETINGS** – 16<sup>th</sup> November 2022  
 18<sup>th</sup> January 2023, 15<sup>th</sup> March 2023, 17<sup>th</sup> May 2023 at 7 pm start with APM,  
 19<sup>th</sup> July 2023, 20<sup>th</sup> September 2023, 15<sup>th</sup> November 2023.  
 Note meetings are held on third Wednesday of the months.

Signed-----

Date-----