

BRAFIELD ON THE GREEN PARISH COUNCIL

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Chairman – Mr Gerald Couldrake

Minutes of the Parish Council Meeting Sargeant Memorial Hall 13th July 2022 at 7:30pm

Present:	Mr G Couldrake Mrs D Allingham Mrs C Turner Mrs C Nelson Mrs G Morgan Mrs S Dorey Mr A Grant – WNC Cllr	Chairman Vice Chairman
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1 member of the public

1. **APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE – Cllr Copsey**

2. **RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PREVIOUS MEETING DATED 23.5.22**
 These were agreed and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTERESTS –** members were asked to declare any interest and the nature of that interest which they may have had in any items under consideration at this meeting – None was declared.

4. **MATTERS ARISING AND CLERK’S REPORT NOT ON THE AGENDA**
 Clerk to send minutes out 2 weeks after meeting.

5. **PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**
 In this item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. The Chairman informed those present that they could have 3 minutes to speak.
 Nothing to raise.

6. **WEST NORTHANTS COUNCILLOR REPORT**
 – Cllr Andrew Grant updated Council on WNC activities.

Signed----- Date-----

7. PLANNING

A) LOCAL – Planning Register at 6.7.22 – No Planning applications for this period for consultation by Council.

Chairman had circulated guidance from CPRE. Council agreed to adopt in principle.

B) STRATEGIC

Cllr Nelson noted the Invitation to look at amendments to South Northants Local Plan. A small area to be developed for employment on Crowe Lane.

8. ESTATE MATTERS

A) **FOOTPATHS** – Clerk to receive any reports on footpaths requiring attention - Cllr Morgan reported that Richard Sheward, Footpath Warden had reported that all paths were in good order. Just awaiting re-instatement of one.

B) **LIGHTING** – Clerk to receive reports of any faults with lights
Cllr Dorey reported that she is waiting for NCALC, (who is looking into provision of lighting maintenance for villages) for details of another lighting company – AA Lighting.

9. **PLAY AREA** – Cllr Allingham reported that the Jubilee Committee has kindly donated £500 towards the purchase of a toddler double swing set. She will put a grant application for the remaining funds required to the WNC small grants fund. The application will cover installation and landscaping for the jubilee tree planting and ground preparation for stone bench.
She will first check with Wicksteed playgrounds that their 2021 quote is still valid.

10. **LITTER BINS** – Cllr Turner circulated options for different bins. It was AGREED that **Clerk** order three 56L square post mountable litter bins with lids from bin-shop.co.uk at £257.59 each including delivery, posts and bolts. To be delivered to Cllr Allingham's.

11. **HIGHWAYS – HIGHWAY ISSUES** – reports to Clerk for logging with 'Fix my Street'

Reported :

- Village sign on A428, Ref – **3630901**, obscured by vegetation – reported Response is that it is being investigated.
- Monitoring of Use of Billing Road by HGVs - Cllr Nelson volunteered to publicise monitoring of lorries using the Billing Road and gather evidence, prior to involving Lorry Watch. Cllr Couldrake will contact Cogenhoe PC to see if they would be interested in working together. Lorries must be delivering to the zone and not passing through.
- Suggested getting police involvement with parking near to junctions. Cllr Morgan will speak to local PCSO

- Cllr Turner offered to replace grit on A428. The bin is in need of repair. Cllr Morgan stated that specification of mixture must be correct. It was agreed Cllr Turner will contact 'Mowerman' and ask to remove grit and install a replacement bin.
- Safety Stickers for bins – Cllr Allingham reported that Clerk needs to complete form for Safety sticker signs. To go on next agenda.

12. COMMUNICATIONS – to note, not covered elsewhere in agenda

INCOMING

Notable correspondence circulated to Councillors

- Northants CALC eUpdates including Training Courses

13. PAYMENTS AGREED :

Payee	Detail	Total	Net	Vat
R Aldridge	Salary Apr - Jun	244.59		
S. Gautrey	Salary Apr - Jun	122.30		
V Hartley	Salary Apr – Jun	925.32		
NCALC	Sub – £393.62 INAS - £190	£583.62		
SNAST	Annual sub	25.00		
Green Leaf Garden Svcs	Inv 1774 Inv 1793	350.00		
B Osborne	Payroll services – Apr – June	67.50	-	-
Netwise	Hosting and support	360.00	300.00	60.00
Brown and Barden	Invoices 5064 & 5085	384.00	320.00	64.00
Colin Ellis	Work on trees on Green	480.00		
Sargeant Memorial Hall	Room hire – May – Nov	130.00		
N Power	Supplies April- Jun	659.47	628.07	31.40
Signs of the Times	Jubilee Plaque	£558.00	465.00	93.00
Total		£4889.80		

14. OTHER FINANCIAL MATTERS

- Bank Balances - current A/C at 31.5.22 - £22565.66
Less above payments - £18335.33

Signed----- Date-----

+ VAT received - £1039.27
 Current balance - **£19374.60**

- ii) Credit from E-on - £134.82 from year end 2022.
- iii) Cllr Allingham will check contact with SNAST to see if improvements in communications can be made.
- iv) **Baptist Chapel** for sale – offers over £35,000. It was agreed it was not an option for Parish council. Obtaining mortgage would not have been straight forward. May be a possibility of being let to PC by purchaser.
- v) **On line banking arrangements** – Cllrs Morgan and Couldrake have registered with Lloyds Bank. Still awaiting confirmation that control measures have been updated.
- vi) **CERTIFICATE OF EXEMPTION** – Sent to PKF Littlejohn – External Auditors. AGAR, Internal Audit report and Notice of Electors Rights is posted on website.
- vii) Asset Register to be updated and circulated by Cllr Allingham.

15. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING.

- GC - Contact Cogenhoe PC re lorry use of Billing Road
 - to re formulate agenda.
- CT - Order A428 grit bins and litter bins
- DA - Circulate Asset Register and risk register alignment
 - Play area – grant application for new equipment
 - Service from SNAST
- GM - Attend Police meeting on line
 - Contact Matt re parking near junctions
- CN - Circulate map for traffic order
 - Newsletter
- SD - Follow up new lighting maintenance contractors

16. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

17. ITEMS FOR NEWSLETTER – items listed by Cllr Nelson

DATE AND TIME OF FUTURE MEETINGS – 14th September, 16th November – 7.30 pm in the Sargeant Memorial Hall.

Signed----- **Date**-----

Signed----- Date-----