

## BRAFIELD ON THE GREEN PARISH COUNCIL

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### Minutes of the Annual Parish Meeting and Parish Council Meeting Brafield Working Men's Club 20<sup>th</sup> September 2021 at 7:30pm

**Present:**

Mrs G Morgan	Chairman
Mrs D Allingham	Vice Chairman
Mrs S Dorey	
Mr G Couldrake	
Mrs C Turner	
Mrs C Nelson	

Mr A.Grant– SNC Cllr  
 0 members of the public

1. **APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE – Cllr Copsey**
  
2. **RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PREVIOUS MEETING DATED 19.7.21**  
 These were agreed and signed **by the Chairman as a correct record.**
  
3. **DECLARATIONS OF INTERESTS –** members were asked to declare any interest and the nature of that interest which they may have had in any items under consideration at this meeting – None was declared.
  
4. **MATTERS ARISING AND CLERK'S REPORT**  
 None
  
5. **PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**  
 In this item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
  
6. **DISTRICT AND COUNTY COUNCIL REPORTS – Cllr Grant**
  - No news on Grove Road but on going. Hoping to get team out on site. Cllr Turner pointed out that during holiday times the parking is less of an issue and requested a visit is not carried out in holiday times.
  - A lot of road works being carried out at present.
  - WNC is financially well off. In terms of the budget for last year the subsidiary councils signed off below budget. There is 'only' a £1.5

Signed-----

Date -----

million overspend which is a vast improvement on a few years ago. May be linked to Covid.

- Now taken on Chair of Corporate and Overview Scrutiny Committee, which is apolitical and its role is to hold the Council to account.
- Cllr Allingham asked about the position of the Home Farm application. WNC have made this a delegated decision. Cllr Grant advised the Council to be vigilant. Chairman asked Cllr Grant to advise them of the Weight Restriction.
- A lot of the local signs are obliterated by vegetation. Cllr Grant agreed to have a look tonight. Cllr Turner reported that a coach with no marking was using the Billing Road. Chairman will report this to Local Policing team if this becomes a repetitive issue.

## 7. PLANNING

A) LOCAL – Planning Register at 14.9.21 – Planning applications for consultation:

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
<u>WNS/2021/1226/FUL</u>	12 Billing Road Brafield On The Green NN7 1BL	Two storey part single storey side and rear extensions	09/08/2021	4 - Consultations Despatched (1-10)

Agreed response to be submitted by Clerk:

*The PC has no objection to this application. However, we wish to point out that Billing Road, Brafield is part of a weight-restricted route (TRO ref 1499, effective from 23/03/2006), meaning that all vehicles over 7.5 tonnes are not permitted to use this route except for access. Any construction or delivery vehicle of 7.5 tonnes or more needing to access the site, should arrive from, and leave by, the A428 Bedford Rd and NOT continue north along the rest of Billing Rd. Any contractors' vehicles should park giving due consideration to all other road and footway users and should not park on the verges or footway. Any damage to verges is to be made good at the end of the works. The PC therefore requests that, should permission be granted, the weight restriction TRO 1499 and these other points are made clear to the applicant in the final decision notice and are made the subject of a condition to this effect.*

B) STRATEGIC – no Matters

8. **ESTATE MATTERS** - Cllr Allingham had spoken to Cllr Clarke about doing a tour around the village with the WNC councillors. She will contact them with suggested dates. Saturdays would be an option.

**A) FOOTPATHS** – Clerk to receive any reports on footpaths requiring attention. Footpath Wardens have worked hard on paths recently and will receive a thank you from the Council.

**B) LIGHTING** – Clerk to receive reports of any faults with lights. Horton Road light finally connected.

**C) BUS SHELTER ROOFING** –

**D) PLAY AREA** – Council agreed Clerk arrange annual unaccompanied Inspection from Wickstead.

See newsletter!

Signed-----

Date -----

- E) GREEN SEATS – update Clerk** to chase up delivery. Steve Pittams has agreed to install them. Duck house is listing because chain is caught. Cllr Couldrake will investigate.
- F) Grove Road Seat** – Church and Poors Land are going to choose a seat and PC will order and there will be contribution from the Church and Poors Land Trust.

9. **LITTER BIN REQUEST** – Clerk has submitted request for 3 litterbins and has made verbal contact with Street Cleansing Team – Request has been forwarded twice to WNC contact. **Clerk** to email all 3 councillors and ask is there is a reason why SNC/NCC have not got forwarding addresses from their old email addresses to the new ones.

10. **QUEENS JUBILEE – PLANTING OF WILD FLOWER VERGES** – Clerk has made enquiries about licence. Details have been sent to WNC Licencing Officer but no response. Transpired that email sent to old NCC address. Email again to WNC account and say if nothing heard in 10 days PC will go ahead.

11. **HIGHWAY ISSUES** – reports to Clerk for logging with ‘Fix my Street’

**Reported :**

- Ref – 2990562 – WNC investigating weeds which have narrowed path between Church and Billing Road
- Stones on Highway of Green -Site viewed on 6.8.21- 6.8 stones present. State changed to: Closed
- Request to Local Policing Team for monitoring of speeding traffic – Chairman has spoken to contact and he is hoping to carry this out soon.
- Clerk has enquired about number of times verges are cut – response 3 times per annum.
- Church Lane footpath is being blocked by groups using the hall. **Clerk** to email Tim Dolan re bookings and point out the problem of parking. Can the Hall committee discuss with the Church to use the church car park as an overflow space.

12. **FLOODING AROUND POND AND GREEN** – Update from Chairman on meeting with Matthew Trembath from Fisher German and the Davidge – Usher Trust.

Cllr Clarke had agreed to help resolve the issue of the leak on the Green. The Trust are hoping to carry out work to remove tree roots and prevent leakage after harvest.

Chairman circulated an aerial view of the Green area.

The Trust has new objectives and a plan.

It was agreed that a review of the original agreement is required.

The area near the houses is village green and the top grassed area is common land. The Trust needs to do this as the landowner and will draw up a new agreement with the same terms.

Signed-----

Date -----

The trees have some fairly low overhanging branches which require attention. Planning permission would be required. It was agreed the work should be carried out. **Clerk** to get quotes.

Further useful discussion took place on various issues including the Home Farm development and the Possible Sports Area in 'The Green' field was also discussed.

It was agreed that Matthew Trembath from Fisher German will aid with communication between the 2 parties going forward.

### 13. COMMUNICATIONS – to note, not covered elsewhere in agenda INCOMING

Notable correspondence circulated to Councillors

- i. Northants CALC eUpdates
- ii. NCALC - Northants CALC Training Courses

### 14. PAYMENTS AGREED :

Payee	Detail	Chq No (if used)	Total	Net	Vat
SLCC	5/14 of sub with Gayton & L'boro PCs	186	60.00		
R Aldridge	Salary Jul- Sept		234.00		
S. Gautrey	Salary Jul- Sept		117.00		
V Hartley	Salary Jul- Sept		997.02		
Shire Lumsden	Newsletter Printing		40.00		
Green Leaf Garden Svcs	Inv 1536		230.00		
B Osborne	Payroll services – Jul - Sept		67.50	-	-
Brown and Barden	Invoices 4903+4923		360.00	300.00	60.00
West Northants Council	Election costs		90.00		
NCALC	training		44.00		

Total

£2239.52

### 15. OTHER FINANCIAL MATTERS

- **Internet banking now set up**
- Bank Balances - current A/C at 30.7.21 - £19295.97  
Less above payments – Actual balance - £17056.45  
Above payments to be made electronically. Agreed that if payment greater than £1000 a second authorisation will be required.

Signed-----

Date -----

- **CERTIFICATE OF EXEMPTION** – Sent to PKF Littlejohn – External Auditors have confirmed its receipt – no action required.

#### 16. **SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING**

**CO** – receiving benches

**DA** – will look into available grants

Grove Road seats

Dates for Councillors walk round village.

**CN** – Working on Bicycle prohibition order on Bridle Path

Billing Road weight restriction number is TRO Ref 1499 effective from 23.3.06. **Clerk** to contact WNC and ask for a copy of this as shown on their definitive mapping.

Newsletter

**CT** – Grit bins

**SD** - Follow up Aylesbury Mains for invoice

#### 17. **FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS**

**Clerk** to Inform Councillors of issues which need addressing when agendas are sent out.

New Risk Assessment will be ready for Jan 2022, reviewed by DA and GC.

NCALC – 20 actions that PCs can take on Climate Change – Agenda item

#### 18. **ITEMS FOR NEWSLETTER – these were listed.**

19. **DATE AND TIME OF FUTURE MEETING** – 22<sup>nd</sup> NOVEMBER 2021 at Working Men's Club.

Meeting Closed at 10.11 pm.

Signed-----

Date -----