

BRAFIELD ON THE GREEN PARISH COUNCIL

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Minutes of the Annual Parish Meeting and Parish Council Meeting Brafield Working Men's Club 19th July 2021 at 7:30pm

Present:

| | |
|------------------------|---------------|
| Mrs G Morgan | Chairman |
| Mrs F Copsey | |
| Mrs D Allingham | Vice Chairman |
| Mrs S Dorey | |
| Mr G Couldrake | |
| Mrs C Turner | |
| Mrs C Nelson | |
| Mr S Clarke– SNC Cllr | |
| 1 member of the public | |

1. **APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE – None**

2. **RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PREVIOUS MEETING DATED 17.5.21**

These were agreed and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTERESTS –** members were asked to declare any interest and the nature of that interest which they may have had in any items under consideration at this meeting – None was declared.

4. **MATTERS ARISING AND CLERK'S REPORT – nothing to report**

5. **PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**
 In this item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, raise issues for future consideration at the discretion of the Chairman.
 Members of the public may not take part in the Parish Council meeting itself.
 Issues raised were discussed under Item 6 on the agenda.

6. **DISTRICT AND COUNTY COUNCIL REPORTS – if available**

Resident – question about how many times verges are cut around Green and village. Clerk to request WNC to cut and ask about a schedule.

Signed-----

Date-----

Resident also asked about the Green culvert surface water issue
 Cllr Clarke reported that he had escalated this issue today further to report on 6th July. Cllr Clarke and Chairman had also discussed it recently. A full report should be made and when available he will report back to PC.

Cllr Clarke – Full report circulated by Clerk to councillors:

- He is also on Facebook and various Community Groups.
- He has been appointed to Rural Services Networks – with Cllr Chandler. Works on behalf of its membership on rural issues.
- Queens Green Canopy – saplings available from Woodland Trust.
- New plaque near Village sign to thank NHS staff and all frontline workers for their efforts during pandemic. Thanks to G Morgan for organisation.
- Encouraged use of Fix My Street
- Important to scrutinise Construction Management Plan in any new developments.
- June 2023 – Boundary Review, Consultation up in August.
- WNC Litter Charter – how council will work with various groups to cut litter.

Cllr Couldrake raised the issue of the lack of parking provision in the Home Farm development and requested that Cllr Clarke look into the matter. He stressed that a delegated officer had approved application and the village will suffer the effects of inadequate parking. Also requested a review of the access and egress to the site. In principle the PC is in favour of application – issue is parking. The Highways Traffic report had stated there was adequate pedestrian/cycling/public buses so in theory employees would not need to drive! This review was conducted during the initial lock down due to Covid when traffic was much reduced. Road is far too busy for vehicles to turn in and out. PC stressed the importance of this issue.

Litter bins – **Clerk** to find reference for order form and email to Cllr Clarke to see if he can chase.

7. PLANNING

A) LOCAL – Planning Register at 12.7.21 – Circulated Planning applications for consultation.

| <u>Application Number</u> | <u>Location</u> | <u>Proposal</u> | <u>Received</u> <input type="checkbox"/> | <u>Status</u> |
|---------------------------|---|-------------------------------------|--|--|
| <u>WNS/2021/0749/FUL</u> | Rear Workshop Old Station Yard Station Road Cogenhoe NN7 1NH | Heavy vehicle workshop extension | 04/06/2021 | 4 - Consultations Despatched (1-10) |

Comment from PC – *No objections - Please ensure all heavy vehicles – construction and ordinary traffic egress by turning right and on to A45 and do not go through villages.* **Clerk** to respond

Also for consultation: Application WNS/2021/0472/FUL – First floor extension at 14 Bedford Road –

Signed-----

Date-----

Comment from PC - *No objections - Please re-instate any damage to verges. Construction vehicles must ensure the pedestrian paths are not affected.* **Clerk** to respond

The Warehouse development at Billing on old Long and Hambly site was also raised as a concern about traffic affecting Brafield. Again the Parish Council needs assurance that traffic will go to A45. **Cllr Clarke** also agreed to look into this issue. **Cllr Nelson** will send details in an email to him for background information.

B) STRATEGIC – nothing

8. **ESTATE MATTERS**

A) FOOTPATHS – Clerk to receive any reports on footpaths requiring attention.

Concern about overgrown hedges affecting paths particularly at rear of homes allowing for the passage of buggies, scooters and children. This will go in newsletter.

Comment also about briars overhanging footpath to Denton - **Cllr Copsey** will speak to the farmer.

B) LIGHTING – Clerk to receive reports of any faults with lights.

Cllr Dorey reported that the new Horton Road light is about to be connected by Western Power and then she will contact Aylesbury Mains.

C) BUS SHELTER ROOFING – further repairs to be carried out in September by Cllr Copsey.

Clerk to contact cleaner and ask her to clean the Billing Road bus shelter.

9. **PLAY AREA** – **Clerk** to book Wicksteed Leisure safety inspection

A fund raising event is being planned to gather monies for new equipment.

10. **LITTER BIN REQUEST** – Clerk has submitted request for 3 litterbins and has made verbal contact with Street Cleansing Team, but struggling to get any action.

11. **QUEENS JUBILEE – PLANTING OF WILD FLOWER VERGES** – Clerk has made enquiries about licence.

The suggestion is for the planting of red, white and blue flowers from the village sign widening as you reach the village. Information had also been circulated about Queen's Green Canopy initiative to "Plant a Tree for the Jubilee").

Suggestion made to plant an Oak tree sapling from The Woodland Trust by October 2021. Possible locations could be area near sign or play area. This will be an agenda item for next meeting.

12. **HIGHWAY ISSUES** – reports to Clerk for logging with 'Fix my Street'

Reported :

- Village sign on A428, Ref -2824838 obscured by vegetation – programmed in next 6 months
- Stones on Green, Ref 2859288

Signed-----

Date-----

- Clerk to chase Matt O'Connell from Community Policing again re the Bedford Road speeding and the driving of the pavement in Church Lane.

13. **FLOODING AROUND POND AND GREEN – Update** – see Cllr Clarke's report. No action since meeting with Matthew Trembath re camera and liaison. **Clerk** to chase.

14. **COMMUNICATIONS** – to note, not covered elsewhere in agenda
INCOMING

Notable correspondence circulated to Councillors

- Northants CALC eUpdates
- NCALC - Northants CALC Training Courses – Cllr Turner attending 'Off to a Flying Start'. **Clerk** to also book a place for Cllr Nelson.

15. **THE FOLLOWING PAYMENTS WERE AGREED** : proposed Cllr Copsey and seconded by Cllr Turner

| Payee | Detail | Chq No | Total | Net | Vat |
|------------------------|-------------------------------|--------|----------|--------|-------|
| R Aldridge | Salary Apr - Jun | 174 | 234.00 | | |
| S. Gautrey | Salary Apr - Jun | 175 | 117.00 | | |
| V Hartley | Salary Apr – Jun | 176 | 909.48 | | |
| Shire Lumsden | Newsletter Printing | 177 | 40.00 | | |
| SNAST | Annual sub | 178 | 25.00 | | |
| Green Leaf Garden Svcs | Inv 1461 | 179 | 130.00 | | |
| B Osborne | Payroll services – Apr – June | 180 | 67.50 | - | - |
| E-on - supplies | Apr – June | 181 | 487.47 | 464.26 | 23.21 |
| V Hartley – refund | Anti-virus protection | 182 | 59.99 | | |
| Netwise UK | Website – package support | 183 | 358.50 | 300.00 | 58.50 |
| Brown and Barden | Invoices 4903+4923 | 184 | 360.00 | 300.00 | 60.00 |
| Green Leaf Garden Svcs | Inv 1426 | 185 | 180.00 | | |
| Total | | | £2968.94 | | |

16. **OTHER FINANCIAL MATTERS**

Signed-----

Date-----

- Bank Balances - current A/C at 21.6.21 - £21204.59
Less above payments and outstanding cheque for £204 - **£18604.96**
- **CERTIFICATE OF EXEMPTION** – Clerk has sent to PKF Littlejohn – External Auditors
- **INTERNAL AUDIT REPORT** – circulated previously
AGAR and Notice of Electors Rights is posted on website.

17. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING

FC – Brambles on A428

SD – street lights

GC – peruse Risk Assessment

CN – Email re NBC planning item to Cllr Clarke

CT – research on website, Cllr training

DA – Swings, organise litter pick in August and one in October (to go in newsletter).

18. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

- Correspondence to go to Fisher German with a view to developing a possible Sports Pavilion and Football field.
- Use of old Chapel – still with Charities Commission as to its use.

19. ITEMS FOR NEWSLETTER – Cllr Nelson listed items.

20. DATE AND TIME OF FUTURE MEETINGS – 20th SEPTEMBER and 22nd NOVEMBER 2021

Meeting closed at 9.26 pm

Signed-----

Date-----