

# **BRAFIELD ON THE GREEN PARISH COUNCIL**

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PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **MEETING OF THE PARISH COUNCIL ON 21<sup>st</sup> SEPTEMBER 2020** AT 7.30PM. THE MEETING WILL TAKE PLACE VIRTUALLY DUE TO GOVERNMENT RESTRICTIONS TO REDUCE THE SPREAD OF CORONOVIRUS.

To Join Zoom Meeting:

<https://us02web.zoom.us/j/85232968980?pwd=VnNDbIVIVHV5emdFK2xXNU5IREIZZz09>

Meeting ID: 852 3296 8980

Passcode: Brafield

## **AGENDA**

1. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
2. **DECLARATIONS OF INTERESTS** – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
3. **MATTERS ARISING AND CLERK'S REPORT**
  - Calendar of regular Council and Clerk + RFO duties – has been circulated
  - All councillors' DPI forms sent to Clerk have been submitted to SNC
4. **PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**

In this item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
5. **DISTRICT AND COUNTY COUNCIL REPORTS – if available**

## 6. PLANNING

A) LOCAL – Planning Register at 16.9.20 has no entries.

B) STRATEGIC - South Northamptonshire Landscape Character Assessment – Virtual consultation meeting on 23.9.20 – 11am -12noon (information circulated)  
South Northamptonshire Council is working in partnership with Daventry District and Northampton Borough Council's to produce a strategic plan for West Northamptonshire to shape the future of the area to 2050. The new plan will replace the existing West Northamptonshire Joint Core Strategy and along with the Council's existing Part 2 Plans form the Development Plan for the area against which planning applications and other decisions can be made. Further details on the plan can be found on the West Northamptonshire Joint Planning Unit website at <https://westnorthantsplan.inconsult.uk/>

## 7. ESTATE MATTERS

**A) FOOTPATHS** – Clerk to receive any reports on footpaths requiring attention

**B) LIGHTING** – Clerk to receive reports of any faults with lights

**C) BUS SHELTER ROOFING** – material has been ordered to be despatched in a few weeks.

**8. PLAY AREA** – Been inspected and Wicksteed Inspection report, has been circulated. Parish Council to consider action required.

**9. HIGHWAY ISSUES** – reports to Clerk for logging with 'Fix my Street'

**10. COMMUNICATIONS** – not covered elsewhere in agenda

## INCOMING

Notable correspondence circulated to Councillors

- i. Northants CALC eUpdates
- ii. NCALC - Northants CALC Training Courses
- iii. NCALC – Local government Re-organisation virtual meeting 18.9.20 - Clerk attending

## OUT GOING

- I. Fix my Street –Roots in footpath behind church from Billing Road – reported ref 2224820
- II. Cycling on Bridle Path – Clerk had contacted Helen Howard at NCC – Cyclists can use bridleways. PC could look to see if there is any where they could put signs asking cyclists to beware of pedestrians.

## A) PAYMENTS TO BE AGREED

Brown and Barden	4773 + 4788	£360.00	Chq 121
V Hartley	Sal Jul - Sept	£820.02	Chq 122
S Gautrey	Litter Jul - Sept	£93.60	Chq 123
R Aldridge	Bus Shelters	£234.00	Chq 124
B Osborne	Pay roll to 31.3.20	£66.00	Chq 125
Green Leaf Garden Sers	Play area grass + hedge	£80.00	Chq 126

SLCC	25% sub	£45.00	Chq 127
PCC Design&Print	July newsletter	£50.00	Chq 128
Wicksteed Leisure Ltd	Annual Inspection	£72.00	Chq 129
Chq cancelled			Chq 130
HMRC	Tax June – September	£228.60	Chq 131
Roofing Superstore	Shingles for bus shelter	£91.74	Chq 132

**B) OTHER FINANCIAL MATTERS**

Bank Balances - current A/C at 28.8.20 – £17321.18

Grange Groundworks cheque 111 for £1500.00, approved at last meeting, has been replaced by Cheque 133.

**11. NCALC Internal Audit –**

- Policy for Internal Control – circulated, to be agreed
- Tendering process when forming contracts – PC to agree to follow Financial Regulations closely

**12. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING**

**13. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS**

**14. ITEMS FOR NEWSLETTER**

**15. DATE AND TIME OF FUTURE MEETINGS - 16.11.20**

**Signed----- Date-----**