

BRAFIELD ON THE GREEN PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council,
Beech House, 17 Dean's Row, Gayton, Northampton NN7 3HA [01604 858360]
Gill Morgan, Chair to the Council,
2 Furze Road, Brafield on the Green, Northampton NN7 1BG Tel: 01604 899285
Email: gillmorgan121@aol.com

Minutes of the Parish Council Meeting Sargeant Memorial Hall 15th July 2019 at 7:30pm

Present: Cllr G Morgan (GM)
Cllr K Ward (KW)
Cllr Françoise Copsey (FC)
Cllr S Dorey (SD)
Cllr D Allingham(DA)
Cllr H Barnell

2 members of the public

1. APOLOGIES FOR ABSENCE

Cllr S Hollowell,SNC

2. **MINUTES OF THE PREVIOUS MEETING** – 20.5.19, These were corrected and signed as a true record of the meeting.
3. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).
None was declared.
4. **PUBLIC** - Members of the public are invited to address the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes, each member of the public may speak for a maximum of 3 minutes. Discussion may take place, decisions can only be made on items already included on the agenda. Members of the public may not take part in any other part of the Parish Council meeting. The 2 members of the public expressed no desire to address the Parish Council on any matters.

5. MATTERS FOR REPORT– NOT COVERED BY AGENDA

Item 10 – Arrangements for dealing with Planning applications – changed since Internal Audit Report by NCALC. Notifications to be sent to Clerk, hard copy applications to go to Chairman and Clerk to obtain extensions if necessary so any discussion/comments can be made at a PC meeting.

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6. DISTRICT AND COUNTY COUNCIL MATTERS ESTATE MATTERS

See attached report from Cllr Hollowell
No report from Cllr Clarke

7. PLANNING

A) LOCAL

– **Housing Needs Survey – quotation received from Midlands Rural Housing for £2682 + VAT.** Chairman had emailed stating that the PC had not requested survey. PC had met with SNC May 2018, SNC had agreed to carry out a Housing Needs Survey urgently and PC had heard nothing until 27.6.19.

SNC – Paul Brunige had emailed PC stating that , *‘the national policy context under which a planning application in the intended location could be considered has changed’*. And *‘it is imperative that pre-application planning advice is sought in the first instance as to the most viable option to pursue; this needs to happen to avoid any potentially abortive work by all parties concerned.’*

It was agreed that the PC should meet with Fisher German for Little Houghton Trust. Chairman will contact Angela Smedley from FG with view to arranging an urgent meeting with them to decide whether a pre-application should be submitted jointly or not.

Summary of this issue to go in Newsletter.

Planning Application for circulation and consultation:

<u>S/2019/1077/FUL</u>	8 Green Road Brafild On The Green NN7 1BE	Variation of condition 2 (plans)S/2018/1835/FUL. (Two storey side extension, single story rear extension and detached garage).Plans approved were for hip roof, now seeking to change this to gable roof.
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Plans circulated – No objections , **Clerk** to respond to SNC

B) STRATEGIC – nothing to report

8. GROVE ROAD – REQUEST FOR FURTHER PARKING – Clerk had written to Grand Union Homes and NCC to make this request but NCC had turned it down on ground of funds.

Chairman felt that GU Homes were unaware that they own the verge. PC agreed to try to get a grant. NCC own the outer verge, internal path belongs to GU Homes.

It was agreed that the Clerk contact Michael Clarke, NCC to see if there had been a precedent set by GU Homes converting verge for parking. Cllr Ward will get ownership clarity - Registered Title from Land Registry for a cost of approximately £6.

9. ESTATE MATTERS

A. FOOTPATHS

Cllrs Allingham and Dorey had concerns about KC 32, (the old metalled road) which needs cutting back.

NCC consultation taking place – Richard Sheward intending to go. Cllr Ward will refer to the report which was took place in 2017. Cllr H Barnell suggested putting

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article in newsletter requesting comments to be sent back to Richard Sheward and Geoff Marlow.

Cllr H Barnell pointed out that there are currently several areas of land for let with Rights of Way going over them - these would still have to be maintained.

Cllr H Barnell requested **Clerk** contact McManus Taverns – request to cut hedge back on approach to Red Lion as it is over the bridle path

B. LIGHTING – Report of faults - none

Cllr Dorey in process of asking Aylesbury Mains to give estimate of current costs which will be compared with actual and then PC will approach E-on.

C. **GREEN & POND** – maintenance – if TCV contact Cllr H Barnell regarding maintenance work, PC agreed work can go ahead with another councillor involved with the liaison.

D. PLAY AREA –

- Reports of any issues – PC agree work to be done on hedge by Green Leaf Garden Services.
- Work arising from Wicksteed Leisure report from Annual Inspection of equipment for £238.60 ex VAT. (Primarily work to be done on swing and hand grip of climbing wall). Report has been circulated to councillors.
- Parish Council considered the request from Church and Poors Land Charity for gate/kissing gate to Play from Church Lane to prevent children running on to road. Also query as to whereabouts of plaque.

Chairman had written to say she was against the idea due partly to access by disabled people. **Clerk** to write to Wicksteed Safety Inspection team for confirmation that snake gate is an adequate deterrent to prevent children running straight out on to the road. Also to obtain wording for notice to say children must be adequately supervised. New slats are to be put on existing seat, picnic tables are well used.

Whereabouts of plaque - Cllr Allingham will request that Gill Ager investigates when it was lost.

E. GENERAL ESTATE MATTERS – nothing to report

10. SOCIAL & COMMUNITY MATTERS

A) **POLICE MATTERS** – Cllr H Barnell reported on theft from unlocked vehicles. Another garden had been vandalised. Thefts must be reported to police for logging to occur. Slaughtering of sheep and fraudsters also an issue to go into newsletter.

B) **CHILDREN & YOUNG PEOPLE** – nothing to report

C) GENERAL COMMUNITY ISSUES

11. COMMUNITY BUS SERVICE –

Correspondence from Cogenhoe and Whsiton PC – view on whether to hold physical meeting or just review – nearly 1 year old.

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Request for feedback on timetables and fairs, to go in newsletter requesting that Comments go to Clerk for forwarding to Deborah Rush. **Clerk** to email Deborah Rush and thank her on behalf of PC and parishioners for all her excellent and thorough work involved in getting grants and setting up the service.

12. HIGHWAYS ISSUES

- Request for creation of parking area in Grove Road – item 7
- Crossing opposite garage on A428 has been hit by a vehicle and is awaiting repair.

13. COMMUNICATIONS

A) CORRESPONDENCE - OUTGOING / INCOMING (not mentioned elsewhere in agenda)

OUT

- I. PKF Littlejohn – Exemption certificate
- II. SNC – Request for planning notifications to be sent to Clerk from now on
- III. Les Finn Stonemasons and Underwood and Weston – Cllr Copsey had met both to quote for War Memorial. Cleaning not necessary. Finn had quoted £220 +VAT for re-lettering both plaques and acrylic sealing them. £48 for re-pointing with lime mortar. Work will take 2 days.

Underwood and Weston - £1350 for lettering and £450 for cleaning. It was agreed that PC will accept Les Finn quote and that Cllr Copsey will let PCC Ray Henman what the plans are for application to the Archdeacon.

IN

NCALC – Updates

Steve Hollowell, SNC Cllr had written with information about recycling – to go in newsletter.

B) **NEWSLETTER** – Cllr H Barnell listed the items for inclusion

- B) **WEBSITE** – Update, PC one is up and running. Offers from 2 residents for village website. Address needs renewing urgently.
Cllr H Barnell to get discs to Chairman.

14. **ANNUAL INTERNAL AUDIT REPORT BY NCALC – This report has been circulated to the Parish Council and will be published on the website. Issues raised must be addressed by Parish Council.**(some have been already been addressed by the Clerk).

Actions taken:

- **Arrangements for dealing with Planning applications** – changed since NCALC Internal Audit Report received. Notifications from SNC to be sent to Clerk, hard copy applications to go to Chairman and Clerk to obtain extensions if necessary so any discussion/comments can be made at an open PC meeting.
- Get individual email addresses for each councillor set up by Netwise.

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Date-----

- **Clerk** to confirm with Danny Moody that payments can be logged against a recipient's name. Also whether email addresses and contact details should be exchanged at a public meeting.
- The PC agreed that Lloyds cheque no 1 to Bench Mark was approved retrospectively - £1008.00.
- **Clerk** to write to NCALC and request a different auditor.

15. FINANCE

PAYMENTS AGREED (from Lloyds Account)

Payee	Detail	Chq No	Total	Net	Vat
Sue Gautrey	June Payment	050	38.20		
Rebecca Aldridge	June payment	051	78.00		
HMRC	Tax Ap – June	052	175.40		
Pay Roll Officer	Payroll services Ap – Jun	053	64.50		
V Hartley	Salary June	054	232.95		
Green Leaf Garden Services	Inv 1454 June	055	80.00		
Wicksteed Leisure	Inv 806324, Annual inspection	056	54.00	45.00	9.00
Brown and Barden	Inv 4558 – June grass	057	360.00	300.00	60.00
Northants CALC	Course – F Copsey	058	42.00		
E-on Energy	Supplies Ap-Jun	059	1071.56	892.97	178.59

OTHER FINANCIAL MATTERS –

- Bank Balance at 31.5.19 - £8076.88, 1.7.19 - £8483.86
- VAT for year ending 31.3.19 - £1670.77 received
- Completed Annual Governance and Accountability Return and Electors Rights notice displayed on website.
- Exemption Certificate submitted to PKF Littlejohn.
- Cheque for transfer of funds from Nat West to Lloyds to be made - £8177.43

16. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING

KW-

- Re-send record of SNC meeting in May 2018
- Obtain Registered title of Grove Road
- R of Way issues

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Date-----

DA -

- Check with G Ager – play ground plaque query
- Grants for traffic and safety

HB –

- Newsletter
- Contact Footpath officer
- Get website discs to Chairman

FC –

- Speak to R Henman re war memorial

SD -

- E-on energy bills
- Encourage NW co-ordinator to arrange reps

GM

- Contact contractor – hedge trimming when timings allow

17. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

Cllr Allingham - Date for Autumn litter pick to be set in September meeting


18. DATE AND TIME OF FUTURE MEETINGS for 2019:

16.9.19,18.11.19

Signed: -----

Meeting closed at 9.53 pm

Planning Register at 3.7.19

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> 	<u>Status</u>
<u>S/2019/1077/FUL</u>	8 Green Road Brafield On The Green NN7 1BE	Variation of condition 2 (plans)S/2018/1835/FUL. (Two storey side extension, single story rear extension and detached garage).Plans approved were for hip roof, now seeking to change this to gable roof.	03/06/2019	5 - Site Visit Complete by case officer

Steve Hollowell – SN Report for 15.7.19

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Date-----



South Northamptonshire Council

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Date: 12th July, 2019

Dear Viv,

District Council Report: Brafield on the Green Parish Council

1. Local Plan, Part 2

The Examination in Public was successfully concluded last month having taken place over a two week period. There were a number of submissions from developers and their agents and these took up sessions dealing with, amongst other things, the provisions for open spaces in the Plan. The Inspector took all of the submissions away and will report in due course. He can either declare the Plan to be unsound and require the Council to make a fresh submission or; he can approve the Plan but with modifications or; finally, he can approve the Plan without further modification or amendment (unlikely!)

Once the Plan has been approved by the Inspector, SNC must adopt it formally and then it will form part of the Development Plan against which all planning applications are weighed.

2. Section 151 officer

Following the recent departure of the Council's 151 Officer, we are very pleased to welcome back an old friend, Martin Henry who was our very talented 151 officer before the merger with CDC. Thereafter he became a Director for both Councils but following the premature death of his wife, had to give up work to raise his young children. He is now able to return to work and after some short term contracts, returns to SNC – hopefully till the end of the Council's life in 2021.

3. Local Government Re-Organisation

Work on both aspects of this – the dissolution of the s. 113 partnership with CDC and the formation of a new West Northamptonshire unitary authority are continuing steadily with most of the work at this stage being carried out by senior officers.

If there are any questions or issues concerning Brafield, please do not hesitate to contact me.

Regards,

Cllr Steven Hollowell

Signed-----

Date-----