BRAFIELD ON THE GREEN PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council,
Beech House, 17 Dean's Row, Gayton, Northampton NN7 3HA [01604 858360]
Gill Morgan, Chair to the Council,
2 Furze Road, Brafield on the Green, Northampton NN7 1BG Tel: 01604 899285
Email: gillmorgan121@aol.com

Minutes of the Parish Council Meeting
Sargeant Memorial Hall 16th September 2019 at 7:30pm

Present:
Cllr G Morgan (GM)
Cllr K Ward (KW)
Cllr Francoise Copsey (FC)
Cllr S Dorey (SD)
Cllr D Allingham(DA)
Cllr H Barnell

Cllr M Clarke, NCC

2 members of the public

DRAFT

1. **APOLOGIES FOR ABSENCE - none**

2. **MINUTES OF THE PREVIOUS MEETING** – 15.7.19, These were corrected and signed as a true record of the meeting.

3. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).
Cllr Allingham declared interest in Planning Application S/2019/1567/FUL.

4. **PUBLIC** - Members of the public are invited to address the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes, each member of the public may speak for a maximum of 3 minutes. Discussion may take place, decisions can only be made on items already included on the agenda. Members of the public may not take part in any other part of the Parish Council meeting.
The 2 members of the public expressed no desire to address the Parish Council on any matters.

5. **DISTRICT AND COUNTY COUNCIL MATTERS ESTATE MATTERS**
Cllr Michael Clarke –
   - County Development – Joint Planning Committee has been resurrected. An estimated 48,000 developments are needed in South East of the county to suit housing need up to 2041. Currently initial consultation is taking place, ending on 11.10.19. Website is: Westnorthantsplan.inconsult.uk Final decisions not to be made for a while. The 'Arc' from Oxford to Cambridge is a

big development area. The borough is presently not meeting its housing obligation and this is designed to compensate.

- NCC remains delicate in terms of its financial position. It has to save £31m. Predicted overspend this financial year. Unsatisfactory Ofsted report on Children Services. Proposal to set up a Children's Trust which hopefully would enhance the delivery of services and will act under new unitary council.
- West Northants Unitary Council should go live in May 2021. SNC will act as a shadow authority for 12 months. New councillors will work with existing ones. At present the SNC and NCC councillors are working together.
- Cllr Clarke stated that he is no longer on Highways for the NCC but still willing to assist Brafield if required.

6. PLANNING

A) LOCAL

- Update on Fisher German meeting: The Chairman reported that the replacement for Blair Wallace is Tom Short. She is awaiting a response on whether they will put in a full application or a pre-application and whether it will be a joint application with the parish or a solo one from themselves.
- Report and information on local Housing schemes received from Cllr Steve Hollowell offering help on Housing Schemes
- Planning Inspectorate APP/Z2830/W/18/3213262: 24 Church Lane, NN71BA – Appeal dismissed
- Planning Applications on Register below were circulated.
  S/2019/1595/FUL – No Objections - **Clerk** to respond to SNC
  S/2019/1567/FUL – No Objections - **Clerk** to respond to SNC
  Cllr Allingham declared an interest and left the meeting while this application was discussed.

B) STRATEGIC – West Northamptonshire Strategic Plan consultation – Council to decide whether to respond.
Only an Issues consultation at this stage. Housing numbers are only noticeable fact at present. Cllrs Ward and Barnell will attend CPRE Planning Roadshow on 10th October. **Clerk** to book places.

7. ELECTRONIC PLANNING CONSULTATIONS - Parish Council agreed **Clerk** apply for Electronic Planning Consultations - Community Grant

8. ESTATE MATTERS

A) FOOTPATHS – Cllr Barnell had written to Cllr Hollowell with concerns about overgrown footpaths. He had responded:
Part of KV6 (Lt Houghton) from its junction with KV17, northeast as far as it enters the old road (Port Lane). This is a headland path and so the highway authority (NCC) are responsible for its maintenance (unlike a cross-field path).
Section of KV6 and that of KC32 which follow Port Lane on land belonging to the trustees of The Davidge Usher Trust. Vehicular highway rights were removed from Port Lane when the new road was constructed shortly before WW2. However, these public footpaths are highways maintainable at the public expense in their own right. The surface of the paths themselves is the responsibility of the highway authority. Side growth is the

DRAFT

responsibility of the landowner. If the landowner fails to remove obstructive side growth, the highway authority may invoke s. 154 of the Highways Act 1980 which allows them to serve a notice on the landowner giving them 14 days to remove the obstruction. KC2, like the paths above is a highway maintainable at the public expense, therefore, the local highway authority are responsible for its surface -- which in this case, like the Bridle Path, happens to be a bound surface (tarmac).

The **Chairman** will speak to Fisher German using the Land Registry map in the next few days re KC32. **Cllr Copsey** will deal with KC2 with NCC.

The Path Wardens had gone to the exhibition in the Guildhall but reckoned it was not relevant to Brafield and no response was required.

B) LIGHTING – Report of faults - none

C) GREEN & POND – no matters

D) PLAY AREA

- Missing plaque, was found to be loose in May 2015 appears to be still missing.

- **Cllr Allingham** reported that she will arrange a meeting with Wicksteed with a view to getting new swings – 2 cradle and 2 flat. Bench also to be installed. Will cost about £10,000. She will apply for a National Lottery Awards for All Grant.

E) GENERAL ESTATE MATTERS

- Litter pick 5 or 12th October – to be arranged by **Cllr Allingham**
- Fly tipped chair in Bedford Road been reported by Cllr Allingham

9. SOCIAL & COMMUNITY MATTERS – Request by resident to use green space for fitness training – Clerk had responded.

- PC agreed use of Green and Play Area. **Clerk** to email to say use of open space in Play Area is fine (equipment is not suitable for adults) but she needs to contact the Little Houghton Trust, Tom Short at Fisher German for the use of the Green.
- Village Hopper report – **Clerk** to put on Website.

A) POLICE MATTERS AND NEIGHBOURHOOD WATCH
Matty Reed is NHW co-ordinator.
Scams on mobile supposedly from EE saying they can't process payment and so need to add bank details and TV licensing.

B) CHILDREN & YOUNG PEOPLE – nothing to report

DRAFT

C) GENERAL COMMUNITY ISSUES – update on refurbishment of War Memorial Cllr Copsey reported that PCC has reported to the Archdeacon and is awaiting a response. He will then contact Clerk to update.

10. **HIGHWAYS ISSUES – GROVE ROAD – PREVIOUS REQUEST FOR FURTHER PARKING –** Cllr Ward had obtained and circulated title to land. Cllr Allingham reported that no grants were available. Cllr Ward had checked with Land Registry and indicated that any land which would be of any useful size for parking space is now in private ownership. Suggested requesting that GU Homes release the land at top of Grove Road, as they have in Windmill Lane, Denton to alleviate parking pressures in the road. **Clerk** to write to GU Homes. Cllr Ward to draft, Cllr Copsey will take a panoramic photo to add to correspondence.

11. COMMUNICATIONS

NOTABLE CORRESPONDENCE - OUTGOING / INCOMING

OUT

i. NCALC – Request for change of Internal Auditor
ii. Netwise – Request to set up Email addresses for each councillor
iii. Resident re availability of any land for fitness activities
iv. McManus – Request to cut overgrown hedge to Red Lion
v. Wicksteed Leisure – query over snake gate and wording for notice
vi. Clerk to Cogenhoe and Whiston – thanking her for the work involved with Village Hopper
vii. E-on -correspondence between Cllr Dorey and E-on re billing

IN

viii. NCALC – Updates
ix. Northampton Health and Care Partnership - Northamptonshire Health, Care and Wellbeing Plan, raising awareness of survey
x. West Northants Joint Planning Unit - West Northamptonshire Strategic Plan – Issues including correspondence from Cllr Steve Hollowell - Consultation – Briefing Sessions held 2-9th September
xi. Cogenhoe and Whiston PC - Village Hopper report July 2019
xii. CPRE - Northants October 2019 Planning Roadshow, 10th October Great Houghton Village Hall at 7pm. **Clerk** to book 2 places for HB and KW
xiii. NCALC - Invitation to the 72nd Northants CALC Conference & AGM, Sat 5th October, Moulton Community Centre 10 am – 1 pm.

12. FINANCE – payments agreed:

Bus Shelter Cleaner	Jul + Aug	060	150.00
Green Leaf Garden Services	Inv 1489,1556 (hedge + 3 cuts)	061	620.00
Brown and Barden	Jul + Aug grass	062	360.00
K Ward	Land Registry	063	6.00
SLCC	Annual sub	064	39.00
Green Leaf Garden Services	Inv 1591	065	80.00

DRAFT

OTHER FINANCIAL MATTERS –

- Bank Balance at 8.8.19 - £13956.80 (£8177.43 been paid from closure of Nat West Account)
- Clerk has requested a new NCALC internal auditor, response has been that one will be allocated in a few weeks.
- Credit from E-on for electricity supplies of £2086.76 due to change from conventional to SOX lights.
- Agreement that £50 from Section 137 expenditure will be awarded to British Legion for a Remembrance Wreath.
- **Clerk** to ask NCALC if they are aware PC compliance with Cyber Essentials.
- **Clerk** to set up Savings Account to link to Current Account. Transfer £8000 to new account and check that Clerk can make transfers.

13. **NEWSLETTER –** items for inclusion listed by Cllr Barnell**.**

14. **WEBSITE –** Update – Acquisition on Councillors' email addresses
Cllr Barnell now has a copy of the old website and a copy has been given to the Chairman.

15. **SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING**

KW
CPRE,
West Northants Issue
Housing Group
Plaque

DA
Photo of bus shelter
Wicksteed new swings, and exit
Grant app for Awards for All, Nat Lottery
Arrange litter pick

SD
West Northants Consultation document

HB
West Northants Consultation document

FC
Highways – KC2
Grit bins
Grove Road photo
Tell R Henman about Rememberance wreath

GM
West Northants Consultation document
Contact FG re housing and Rof W issue
Chase PCC re bills for newsletter printing
newsletter

16. **FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS**
Cedar shingles loose on bus shelter. Cllr Allingham will send some photos.
Clerk to ask for quote.

DRAFT

Signed---------- Date----------

17. **DATE AND TIME OF FUTURE MEETINGS for 2019**: 18.11.19, **new time 7.45 pm** due to clash with Karate evening.
Dates for 2020 meetings to be booked at next meeting

Signed: ----------

Planning Register at 9.9.19

Application Number	Location	Proposal	Received	Status
S/2019/1595/FUL	63 Bedford Road Brafield On The Green NN7 1BD	Two storey front extension, first floor side extensions, raise roof to create additional living space, rear dormer, rooflights, PV panels and change lean to roof to pitch over existing ground floor study.	15/08/2019	4 - Consults Despatched
S/2019/1567/FUL	28 Bridle Path Brafield On The Green NN7 1BP	Increase roof height to create additional first floor living space to include rear dormer and 2 roof lights to front elevation.	09/08/2019	5 - Site Visit Complete by case officer

Extension on time for PC to send comments on

DRAFT

Signed---------- Date----------