

## **BRAFIELD ON THE GREEN PARISH COUNCIL**

Mrs V. Hartley, Clerk to the Council,  
Beech House, 17 Dean's Row, Gayton, Northampton NN7 3HA [01604 858360]  
Gill Morgan, Chair to the Council,  
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### **Minutes of the Parish Council Meeting Sargeant Memorial Hall 18<sup>th</sup> March 2019 at 7:30pm**

**Present:** Cllr G Morgan (GM)  
Cllr K Ward (KW)  
Cllr Françoise Copsey (FC)  
Cllr S Dorey (SD)  
Cllr D Allingham(DA)

2 members of the public

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Clarke (NCC), Cllr S Hollowell, Cllr H Barnell

#### **2. ACCEPTANCE OF RESIGNATION OF CLLR TERRY BARNELL AND DECLARATION OF CASUAL VACANCY.**

Cllr Terry Barnell had written to the Chairman and Clerk advising them on his resignation.

Cllr Copsey agreed to take on the role of Highways Warden.

#### **3. MINUTES OF THE PREVIOUS MEETING – 21.1.19, These were corrected and signed as a true record of the meeting.**

#### **4. DECLARATIONS OF INTERESTS – To receive declarations made under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).**

None was declared.

#### **5. PUBLIC - Members of the public are invited to address the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes, each member of the public may speak for a maximum of 3 minutes. Discussion may take place, decisions can only be made on items already included on the agenda. Members of the public may not take part in any other part of the Parish Council meeting. The 2 members of the public expressed no desire to address the Parish Council on any matters.**

#### **6. MATTERS FOR REPORT– NOT COVERED BY AGENDA**

**Housing Needs Survey** - Nothing from SNC, Chairman had tried to contact Carole Clarke to chase this up.

Signed-----

Date-----

**Bus Stop Flag** – Cllr Copsey reported that the timetables are now up so there was no need to access the casement.

**Anglian Water** – damage to Green, Chairman will email Blair Wallace, from Fisher German on behalf of Little Houghton Estates. **Cllr Ward** agreed to meet him on site to discuss the issues.

**War Memorial** – Clerk to write to Chair of PCC, Ray Henman advising him that since the PC took over the War Memorial the PC is considering getting in a Monumental Stone Mason to assess the Memorial and consider remedial works which may be required to maintain its safety and longevity of it. We also need to ask him to clarify whether a Ecclesiastical Faculty is required.

### **Highways**

- Pelican Crossing had failed in cold weather again but kept rectifying as it got warmer during the day Chair had enlisted the help of Cllr Michael Clarke and he managed to assert the necessary pressure to get it sorted properly.
- Salt bins – PC ones still seemed to be full, so Chairman had not ordered more as weather had warmed and it seemed unnecessary. **Cllr Copsey** will check status of PC bins from now on.

7. **DISTRICT AND COUNTY COUNCIL MATTERS ESTATE MATTERS** – **Clerk** to check Cllr Hollowell's previous and any current report and forward to PC. Cllr Clarke did not send a written report for the March meeting. It was noted that the Council tax bills were out giving an overall increase of 3.8% on average.

## **8. PLANNING**

- A) **LOCAL** – Draft Local Plan submitted to Secretary of State by SNC. No applications during this period. Appeal for 24 Church Lane came in the day after the last meeting which required no submission as the PC objections were already fully annotated.

**B) STRATEGIC** – still awaiting Housing Needs Survey from SNC which is becoming ridiculous, in addition we are getting no assistance from our SNC Councillors.

## **9. ESTATE MATTERS**

- A) **FOOTPATHS** – No footpath issues to report. Cllr Allingham had fallen at entrance to Vicarage Field on Church Lane where there is a substantial pothole. **Cllr Copsey** will report to prevent any further incidents.
- B) **LIGHTING – Report of faults** – some street lights are obscured by hedges and trees – entry to go in newsletter requesting people to remove vegetation if this is the case.

**Cllrs Allingham & Dorey** will investigate different energy suppliers. **Clerk** to do a comparison on energy costs this year compared with last. **Cllr Dorey** will check with WPD if they were informed we had now got energy efficient LED Street Lights

Signed-----

Date-----

**C) GREEN & POND - See earlier**

- D) **PLAY AREA** – No reports of any issues – PC agreed Wicksteed Leisure carry out Annual Inspection of equipment for £45 (net of VAT) – **Clerk** to book. (due in June)

**E) GENERAL ESTATE MATTERS****10. SOCIAL & COMMUNITY MATTERS**

**Cllr Allingham** will organise a litter pick in Easter holidays. Posters will be displayed and it will go onto the Village Facebook Pages. Dog Faeces is as ever an issue again - to also go in Newsletter.

New seating – Cllr Allingham suggested applying for New Homes Bonus grant to improve seating area in Play Area. Quote received for £975. PC also offered a stone bench which could also go into area. Thank you to go in Newsletter later.

**Cllr Allingham** will apply for grant. (This will only go ahead if NHB grant is available).

**A) POLICE MATTERS**

Correspondence from Nicholas King (SNASt) re - Reinvigorating Neighbourhood Watch in Brafield on the Green. This letter can go in the Newsletter. This has been attempted unsuccessfully before. **Cllr Copsey** will take on this role if no one comes forward.

**B) CHILDREN & YOUNG PEOPLE – nothing to report****C) GENERAL COMMUNITY ISSUES – nothing to report****11. COMMUNITY BUS SERVICE –**

Correspondence from Cogenhoe and Whiston PC -  
Bus operators grant scheme has been approved and the C and W PC will receive £695 fuel reimbursement per quarter. Also, a National Lottery community fund grant of £10,000 has been approved. This with the SNC revenue grant means the service is financially secure (all other things remaining equal) for the next 2 years.

**12. HIGHWAYS ISSUES – Cllr Copsey will report:**

- Furze Road, building works on - going and verge is very churned up
- Bridle Close – verge churned up at entrance due to large vehicle being parked there

**13. COMMUNICATIONS****A) CORRESPONDENCE - OUTGOING / INCOMING****OUT**

- i. NCALC – confirmation that Council wishes to remain with the DPO Service for 2019/20

Signed-----

Date-----

IN

- i. Resignation email from Cllr Terry Barnell
- ii. Paul Hollowell – Community Defibrillator
- iii. NCALC – Updates – circ
- iv. Village Hopper update – see community matters
- v. NHS – Communications Survey
- vi. Police, Fire and Crime Commissioner's Police and Fire Plan Consultation

B) **NEWSLETTER – items for inclusion** – this is being compiled by **Cllr Dorey** in Cllr Helen Barnell's absence.

C) **WEBSITE – Update** - Request in Newsletter for volunteer to run the village website. PC had agreed to renew the domain name. PC one has now been set up and Chairman has shown Clerk how to update minutes, agendas and documents.

#### 14. FINANCE

PAYMENTS AGREED (from Lloyds Account), proposed Cllr Allingham, seconded by Cllr Ward.

Payee	Detail	Chq No	Total	Net	Vat
Church & Poors Land Trust	Rent for play area	023	60.00		
NCALC	Allotments Course – being reimbursed by CPLT	024	75.00		<b>Clerk to scan to DA</b>
V Hartley	Salary Jan + Feb +Mar	025	698.65		
Bus shelter cleaner	Salary Jan -Mar	026	234.00		
Litter pick	Salary Jan - Mar	027	113.20		
Pay Roll Officer	Payroll services Jan - Mar	028	63.00		
V Hartley	New printer 25%contribution	029	28.00		
Aylesbury Mains	Rprs opp 90 Billing Road	030	69.36	57.80	11.56
PCC Northants	Newsletter	031	To be arranged		
CPRE	Annual sub	033	36.00		
Aylesbury Mains	PL 39 conversion (Bridle Close)	034	126.00	105.00	21.00
HMRC	Tax Jan - Mar	035	178.60		

Signed-----

Date-----

PKF Littlejohn	Audit for y/e 31.3.18	036	240.00	200.00	40.00
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#### OTHER FINANCIAL MATTERS –

- Bank Balance at 30.1.19 - £5793.89
- Arranged for direct debit payment of £40 to ICO.
- Cheque for £8238.42 to be paid into Lloyds Bank from Nat West which will then close the Nat West Account.
- Upkeep of Defibrillator – Cllr Dorey suggested that contribution to maintenance required. Agreed that **Clerk** to write to Paul Hollowell and see if he wishes the PC to contribute to the ongoing costs which amount to around £124. Email response and it can be arranged at the next meeting if required.
- Agreed **Clerk** to request new mandate from Lloyds for addition of Cllr Copsey to be added and removal of Cllr T Barnell following is resignation.
- Ask Lloyds about opening a linked deposit account to enable funds to remain there until required.

#### 15. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING

##### **Cllr Dorey –**

Contact WPD regarding charges of power for lighting  
Contact Aylesbury Mains regarding repairs carried out

**Cllr Copsey –** report pothole, highway verge parking

**Cllr Morgan –** Meeting with Blair Wallace re Green

##### **Cllr Allingham**

Look into street lighting energy providers – see if better deals

Arrange litter pick

Look into getting New Homes Bonus grant for seating area and inform donors re stone bench

Allotment Course bill to be received from Clerk

Internal Control work on year end accounts

##### **Cllr Ward**

Website images to Chair,

Meet with Fisher German

#### 16. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS - none

#### 17. DATE AND TIME OF FUTURE MEETINGS for 2019:

20.5.19(AGM and **APM start 7pm**), 15.7.19, 16.9.19, 18.11.19

Meeting closed at 8.50pm

Signed: -----

Date-----

Signed-----

Date-----