

BRAFIELD ON THE GREEN PARISH COUNCIL

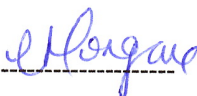
Mrs V. Hartley, Clerk to the Council, Beech House, 17 Dean's Row, Gayton,
Northampton NN7 3HA [01604 858360]
Gill Morgan, Chair to the Council, 2 Furze Road, Brafield on the Green, Northampton
NN7 1BG Tel: 01604 899285 Email: gillmorgan121@aol.com

Minutes of the Parish Council Meeting Sargeant Memorial Hall 10th September 2018 at 7:30pm


Present: Cllr G Morgan Chairman
Cllr T Barnell
Cllr H Barnell
Cllr D Allingham
Cllr K Ward
0 member of the public

1. **APOLOGIES FOR ABSENCE**
Cllr M Clarke, NCC, Cllr Dorey
2. **MINUTES OF THE PREVIOUS MEETING** – These were corrected and will be printed out and then adopted formally at the next meeting. (Minutes were taken by Councillor and were not quite an accurate reflection of everything at the meeting as appeared to have information missing). They will be published in draft form at this time.
3. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
None was declared.
4. **PUBLIC** Members of the public are invited to address the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. *The session will last for a maximum of 15 minutes, each member of the public may speak for a maximum of 3 minutes. Discussion may take place, decisions can only be made on items already included on the agenda. Members of the public may not take part in any other part of the Parish Council meeting.*
None was present.
5. **MATTERS FOR REPORT** – *NOT COVERED BY AGENDA* – new agenda format produced by the Chairman, not popular so it was agreed to return to the previous format .
Freedom of Information available to Public – document sent to Clerk today for perusal.
It was agreed that it would be reviewed and discussed by email between now and the November meeting. Clerk to add item to the agenda to adopt it at that meeting.
Discussed the loading of items onto the new website – Agreed to load copies of PDF minutes from when the minutes were archived in bulk for previous years ie 2016/17.

Signed



Date



6. **DISTRICT AND COUNTY COUNCIL MATTERS AND REPORTS** *IF AVAILABLE*
Reports from Cllr Hollowell attached at end of these minutes

7. **PLANNING MATTERS – Strategic AND Local**

(Planning refs for discussion if relevant)

Local

i) Notice of Decision - Refusal of Permission for Development

Application No: S/2018/1082/FUL, Application Date: 14 May 2018

Date of Refusal: 21 August 2018.

The applicants are believed to be the subject of an Enforcement Action on a previous application - S/2016/ 2483/TCA (E/2018/0182). Clerk to enquire of SNC as to whether one or two councillors could attend a meeting to discuss what lessons have been learned and the outcome.

i) **S/2018/2031/TCA** Proposal Reduce one copper beech by 2m, reduce one willow and one silver birch by 2m and crown thin and re-balance the crown of one acacia tree. Location Mead Cottage 31 The Green (for information only)

ii) **S/2018/1835/FUL** – no objections submitted.

iii) **S/2018/ 2031/TCA-** work on 4 trees Mead Cottage, The Green.

Strategic- Chairman had again chased Paul Brunige & Gillian Spencer from SNC for Housing Needs Survey. The response was that there were two housing needs templates being used and they needed bringing in to line before it could be issued. Final draft is yet to be produced. Midlands Rural Housing Association now working with SNC. Item to go in newsletter again to keep residents informed.

8. **ESTATE MATTERS**

Footpaths – Weeds encroaching into Billing Road path. Path wardens cut some down and then Cllrs Barnells had to remove debris the next day! Cllr H Barnell suggested asking Care's to spray the weeds – letter to farmer. Article to go in newsletter. Clerk to check on legislation about where No dog fouling zone applies.

Street Lighting –nothing to report.

Village Green – not sure whether AW have completed their work. ~~Cllr Ward will look into this.~~ Pond - Cllr H Barnell will contact TCV for maintenance arrangement.

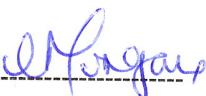
Play Area –

- Cllr Allingham - Update on picnic benches . Half price - £280 if purchased before 15th September. It was agreed that the benches would be more secure if they were fixed on strips of concrete.

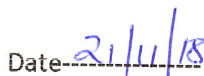
Agreed to order the picnic benches. Proposed by Cllr Morgan, seconded Cllr H Barnell to make cheque out tonight for £1051.20. Sponsors to pay the council after installation. Jason Smith will advise as to positioning possibly 2 together and one separately sited. Price includes installation and delivery. This item to go in Newsletter.

- Cllr Allingham - Litter pick to be end of September/beginning of Oct depending on when equipment can be obtained.
- Notification from the Church and Poors Land Trust is getting 2 water troughs for use by allotment holders.

Signed



Date



9. SOCIAL/COMMUNITY MATTERS

Police – Travellers moved on ^{from} nearby locations.

10. VILLAGE HOPPER– UPDATE ON MEETING HELD 4.9.18

Brafield Parish Council had agreed to pay £600, although billed for only £400. Clerk to ask Deborah Rush when the new proposed timetable is to start and where will it be available for users of the service.

11. HIGHWAY ISSUES – REPORTS OF PROBLEMS, potholes etc

Cllr T Barnell - Potholes in Church lane to be filled in next 4 months

12. SIGNING OF AGREEMENTS FOR ACQUISITION OF GRIT BINS – see above

Agreements for each grit bin to be taken over by Parish Council. Chairman read out the agreement and signed for:

- Billing Road near foot path (Care's Orchard)
- Elm Close
- Green Road / Bedford Road

Cllr H Barnell to arrange notice for each bin stating that these are now owned and managed by the Parish Council.

13. WEBSITE UPDATE – Village and PC –Cllr T Barnell reported that the issues have been rectified. Clerk to send 21.5 18 final minutes.

Pictures needed for new website. It was agreed that the depiction of the seasons would be good. Cllr Ward will send them direct to Net Wise in correct size.

Once these are received the site can go live and be ready to load documents.

14. BUS SHELTER CLEANER – TO APPOINT NEW CLEANER – appointed new cleaner on 1st September .

Need to increase litter picking of play area to same rate.

£9 per hour for 2 hours per week. She has collected equipment.

Clerk to update Barbara Osborne – Payroll Officer.

15. CORRESPONDENCE – NOTABLE OUTGOING / INCOMING

16. Out-going:

Letters/emails:

Salary scales for Clerk – circulated to Councillors

Incoming:

Emails/ letters circulated to councillors:

- i) SNC - Future Northants Proposals published for consideration by South Northants Council on 30th August
<http://modgov.southnorthants.gov.uk/ieListDocuments.aspx?CId=117&MIId=2739>
- ii) NCALC - Training Courses - Allotment Management Course 17.10.18 – Clerk to book Cllr Allingham and the CPLT will reimburse the Parish Council
- iii) Cllr Steve Hollowell - Local Government Re-organisation- SNC voted for 2 unitary authorities
- iv) Request to nominate Deryth Clements to renew her appointment as PC nominee on the Poores Land Trust. Cllrs Ward and Allingham declared an interest. This was proposed by HB and agreed by the Council.

Signed

Date

21/11/18

13. FINANCE

PAYMENTS AGREED:

Payment To:	For:	Amount	Chq No / Online
Net Wise	New Website	899.00	185
PCC Northants	Newsletter	20.99	186
Bus shelter cleaner	July	54.26	187
Bus shelter cleaner	Replace chqs 168 & 170	108.72	188
Royal British Legion	Remembrance Wreath	50.00 (Section 137 payment)	189
SNAST	Annual membership	20.00	190
Brown and Barden	Grass cutting	150.00	191
Cogenhoe & Whiston PC Village Hopper	Start up costs	400.00	192
SLCC	25% Annual donation	36.75	193
Cheque cancelled			194
Benchmark UK Ltd	New seats on play area	1051.20	195

Balances: Current Account NW £ 2688.73
Deposit NW – £12897.50

Current Account at Lloyds now set up with cheque book. – Clerk to arrange September Precept to go into Lloyds and the rest of funds after the above payments have gone through.

Following a discussion of councillors (Clerk left the room) it was agreed to **increase the Clerk's salary to Spinal point 28 of the National Salary Scales and increase hours worked to 22** per month from 1st September.

Salary should be reviewed again when Chair has taken advice from NCALC on pay scales.

14. SUMMARY OF ACTION POINTS FOR COUNCILLORS ARISING FROM THIS MEETING

KW - FOI, images for website, Enforcement issues

DA – Order picnic tables, Website biography, allotment course

HB- newsletters, TCV, Grit bin labels, booklet for Chapel Lane, check archived newsletters, read KW Freedom of information document

TB – Transfer website to new provider, read FOI

GM - Clerk pay, dog fouling

15. FUTURE AGENDA ITEMS - Switch agenda back to previous format.

16. ITEMS FOR NEWSLETTER

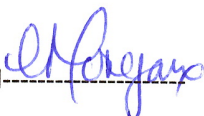
Cllr H Barnell listed newsletter items.

17. DATE AND TIME OF FUTURE MEETINGS –

Wednesday 21.11.18 all at 7.30pm Meetings to be fixed for next year at next meeting.

Meeting closed at 10.13pm

Signed



Date

21/11/18

